

Administration rule

“ The Asian-pacific Landfill Symposium(APLAS)” administration rule (provisional)
(Objectives)

Article 1

We issue "The Asian Pacific landfill symposium (APLAS)" administration rule to push forward preparations and administration smoothly.

(The Executive Committee)

Article 2

The Executive Committee controls APLAS. It organizes from a holding city, LSA.NPO(The landfill systems & technologies research association of Japan (LSA,NPO)), JSWME(The Japan Society of Waste Management Experts) .

2 The Cochairmen of the Executive Committee assumes a person who is representative of LSA.NPO and the APLAS holding city.

(The establishment of International Advisory Board)

Article 3

We establish " International Advisory Board " that is organized by waste experts of foreign countries mainly around Asia, Pacific Islands regions and domestic cooperate with smooth administration and continuous holding of APLAS, and to give advice to be necessary for an executive committee.

2 The chairman of International advisory board assumes a person who is representative of LSA.NPO.

3 International advisory board sets rationale of APLAS and gives an executive committee the advice that is necessary for APLAS administration.

(The establishment of Organizing Committee)

Article 4

We establish "Organizing Committee" to discuss and to decide a necessary thing to achieve a purpose of the establishment of the Executive Committee.

2 Organizing Committee organizes representative persons picked from a group organizing the Executive Committee.

3 One chairperson, some vice chairmen, some auditors put in “ Organizing Committee ” and the duties of them are as follows.

A chairperson calls organizing committee and controls a meeting.

A vice chairman assists a chairperson and acts for the duties when a chairperson has an accident.

An auditor inspects the accounts of APLAS holding.

4 “ Organizing Committee ” consists of " Program committee", "Arts and Sciences committee". Each committee consists of one chairperson and several committees , is in charge of the next office work.

5 " Program committee" functions secretary society of “Organizing Committee”, and performs office work to be concerned with total communication adjustment and conferencing.

6 "Arts and Sciences committee" performs scientific office work such as review of manuscripts, making of proceeding and election of chairperson.

(The Permanent Office)

Article 5

The Permanent Office (called hereinafter "APLAS office") establishes in LSA.NPO and performs administration office work of APLAS.

2 The APLAS office is basically an usher of information, and stocks related information.

3 The APLAS office assume a connection position till the next holding city secretariat being established after the end of last symposium.

4 The APLAS office is a part of communication such as inquiries ,performs distribution of proceeding, safekeeping of the committee minutes record, information management and rearranging such as income and expenditure financial statements with conferencing.

5 The APLAS office stocks the last information and takes a role to construct across a holding city on the next time.

6 The APLAS office stocks information of a holding city.

(The holding city secretariat)

Article 6

“ The holding city secretariat ” informs to related persons deliberation matter and decision matter in the organizing committee. “ The holding city secretariat ” is in connection with "Program committee" and "Arts and Sciences committee", and accomplishment of office work of “Organizing Committee” is performed smoothly.

(An expense)

Article 7

The expense of APLAS holding is covered by an entrance fee (registration charges, exhibition registration charges) and money of support.

(A statement of accounts)

Article 8

“The holding city secretariat” makes a report on statement of accounts after APLAS holding immediately and takes inspection of an auditor and must report it to Chairman of “The Executive Committee”.

(Others)

Article 9

Other than things to decide for this rule, it discusses a necessary matter about APLAS holding in “Organizing Committee”, and Chairman of “The Executive Committee” decided it.

An additional clause

This rule takes effect on November 2, 2006.